



707 Broadway NE, Suite 103,  
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### BILLING POLICY AND FEE AGREEMENT

La Familia, Inc. charges for all the time we spend on your matter. This includes the intake, all interviews, consultations, research, court and documentation preparation, meetings with lawyers, travel time, counseling birth parents and court appearances. La Familia will send you a copy of your bill each month showing the services you received, your credits and your balance due. We keep detailed records of all our activity in your matter, and we can supply additional information about your charges if you so request. You will be charged interest on your unpaid balance at the rate of 1.5% from the time of the initial billing. As of June 1, 2008, fees are as follows:

Application and Intake Fee:	\$350
Domestic Preplacement Study:	\$1400
Preplacement Update Study:	\$800
International Preplacement Study Fee	\$1850
Placement Fee:	\$8500
Unlimited Counseling for Biological Parents & Profile Presentation:	\$2500
Post Placement Supervision	
\$1000	
Facilitation of Independent, Interstate or International Adoptions:	\$800-
3500	
Grandparent/Step Parent/Adoptee Counseling	\$400

Payment is due on receipt of your bill. Satisfactory arrangements for the payment of your bill must be made before La Familia provides the necessary paperwork for the finalization of your matter to go forward. If you need a payment schedule, you must contact your case manager and execute a promissory note. Partial payment without this special exception is not possible. Flexibility about payment depends fully on communication. Bills unpaid past 60 days are submitted to a credit bureau. As long as your bill remains unpaid, the credit bureau reports this as a bad debt on your credit rating. When it becomes clear that a bill is not going to be paid, it is submitted to a lawyer for legal action. All collection expenses are added to your bill.

You will be billed for the time spent on your pre-placement study (home study) even if you are not approved as a prospective parent. If a child is placed in your home for the purpose of adoption, you are responsible for any cradle care fees that have occurred since the child's birth. Cradle care providers will be reimbursed at the rate of \$14 per day in addition to a reasonable reimbursement for necessary items such as diapers, formula, etc.

Fees and charges are based on the current policy of the La Familia Board of Directors. Fees and charges are subject to new Board action, and you will be notified of any changes before they go into effect. Once these changes are in effect, your account will be assessed accordingly. Please bring billing questions to your assigned case manager. If you have a dispute about your fee or your bill, please try to work out the problem with your case

manager. If you and your case manager cannot work out a solution, please contact the Executive Director of La Familia. If you are still dissatisfied after your meeting with the Executive Director, please contact the Client Disputes Committee of the Board of Directors. The Executive Director will provide you with the name and telephone number of the Chairperson of this committee.

By my signature, I acknowledge that I have read this statement and "Working with La Familia." The undersigned representative of La Familia has answered my questions about the fee and billing policy. I agree to all terms and conditions of the billing policies and the fee assessments La Familia has set forth in these documents and by my conversation with the undersigned representative of La Familia.

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Applicant

\_\_\_\_\_

Date

\_\_\_\_\_

Applicant

\_\_\_\_\_

Date

\_\_\_\_\_

For La Familia Inc.

\_\_\_\_\_

Date